

CBBA Executive Board Meeting

June 7, 2022, 7:00 pm HS Conference Room

Attendees: Jaime Waxter, 1VP, Brandi Selman, 2 VP, Kerry Caron, Treasurer, Amanda Mink, Treasurer Assistant, Katy Akridge, Secretary, Craig Cantrell, High School Director, Geoffrey Lonberger, Middle School Director

- Welcome/Call to Order
- Approval of minutes from the last meeting (*posted on CB Band website*) - Katy Akridge
- President's Report:
 - Cut Time access - Craig Cantrell, Geoffrey Lonberger, and Kerry Caron currently have access to send emails. We are working on adding access to other board members. All board members need to check their Cut Time accounts for access. Once June ends, we will be updating Cut Time membership information.
- 1VP's Report: Jaime Waxter
 - Kris Sheedy will be serving as the CBBA Concessions Stand Manager. She has keys and recently did a walk-through with Stacy Loverde on how the season progresses with concessions. Google docs have been shared on the 1VP drive.
 - Leaving the budget for concessions equipment at \$1000. There will possibly be a need to purchase additional carafes for warming water for hot chocolate.
 - We need to begin to reach out to current [CBBA Corporate Sponsors](#) to update their sponsorship and begin to recruit new sponsors. Mrs. Sabrina Alegria (11th/9th grade parent) has volunteered to help recruit new sponsorships. Katy Akridge has updated all forms and has posted them on the [Band Website](#). (Jaime went to Firestone, Publix, Image Boutique, DaVilla's Pizzeria on 6/7/22) Parents will be told of the need for corporate sponsors at the meeting before band camp.
 - Senior Banners - Cathy Moore will take photos of the marching band seniors (4 marching band seniors for 2022-2023) during the band photo session on Thursday, July 28. Contact [Beau Austin](#), CBHS Marketing teacher, to generate Senior Banners from the photos. Senior Banners will

need to be in place by the first home football game (Friday, September 16, 2022). The 2023 Marching Band seniors are Joseph Caron, Olivia Fletcher, Austin Moore, and Desmin Teasley.

- 2 VP's Report, Brandi Selman
 - Drivers Located: Geoffrey Lonberger gave an extensive list of parents with large trucks that expressed interest in volunteering to help pull the larger trailer (loaded by Rains Team). Mr. Jason Barnes (Logistic Committee) has this information.
 - Jason Barnes (Prop Designer) will have limited access to a shop beginning mid-summer, so requests for show props need to come in as soon as possible.
 - Sign-Up Genius: We need to create sign-ups for band camp volunteers and band camp donations. Erin Barnes created these in the past and she should be able to help us create them for this year.
 - Band Camp Meals: In the past CBHS served both breakfast and lunch for all summer dates, including Pre-Camp and Band Camp. The CBHS cafeteria will be under new management, as Tara Fields will be leaving to be the cafeteria manager at CBMS. Mrs. Laura Bosworth will be the new CBHS cafeteria manager. Mr. Cantrell has reached out to Mrs. Bosworth to see if we can continue to offer free breakfast and lunch for our students and it has been confirmed that breakfast and lunch will be provided. Nonetheless, we must secure donations from our community for student dinners for Band Camp. We will need 4 meals to be donated.

- Treasurer's Report, Kerry Caron
 - Financial reports will be posted on the website- checking: \$46,461.74 and \$20,000.83 in savings (\$10K transferred March)
 - The budget is ready to be reviewed (with just a few tweaks to be made during tonight's meeting) and will need to be voted on tonight.
 - Vote on budget. Katy Akridge made a motion to approve, Jaime Waxter seconded the motion to approve the budget as presented.
 - Taxes are due May 15. We pay Parent Booster \$300/ yr plus CPA \$500-600. We will not be using Parent Booster to file tax returns. See below.
 - Amanda called our current CPA and learned some history on the 990s to make amends with fiscal year issues. The CPA firm, Forrestall, will be filing our taxes for the 2021 calendar year for \$250 and then filing a short

year return for May 31st for \$125 to get us back on our fiscal year schedule. An extension has already been filed for the May 15th deadline.

- Discussion of letter jacket patches for the upcoming school year and the possibility of sourcing an alternate vendor to avoid high minimum quantities. This would be a cost savings for the band.

- Secretary's Report, Katy Akridge
 - Band Registration is complete and we will be able to update membership information to Cut Time on July 1, 2022. Katy Akridge will upload a .csv file from the registration data.
 - Band members began Dragonfly registration and we will be completing and updating all Dragonfly information once we begin Pre-Camp rehearsals.
 - Katy is handling the water jugs for the 28 new marching band members to be distributed during week 1 of band camp.
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- Director's Report, Craig Cantrell & Geoffrey Lonberger
 - Any updates on filling the president position? We should appoint someone to this position soon.
 - Very successful high school band registration night - thank you everyone for your efforts and help.
 - Marching Band Data
 - 85 Total Students (55 winds, 19 percussion, 10 guard (possible move-in coming..could be 11), 1 drum major)
 - Show updates: Chris Creswell (music and drill designer) has completed the entire show. The opener will be a medley of various train themes that features snippets of "I've Been Working On The Railroad," "Take the A Train," "Thomas the Train Theme," and other train sounds. The ballad features a groovy arrangement of "Midnight Train to Georgia" that features several different groove-funk styles (in the spirit of Gladys Knight and the Pips rendition. The closer is an energetic arrangement of Ozzy Osbourne's Crazy Train that features tons of features for both percussion and soloists.
 - Next Exec Meeting: July 12th at 7 pm
 - Next General Meeting: Sunday, July 17th in HS Theater at 5:00

- Meeting Adjourned